

Required Document Checklist

- Copy of 2014 Federal & State Tax Returns
- Driver's License or Government-issued Photo ID
- Social Security Card or SSA-1099 for yourself, spouse, and for all Dependents.
- Personal Check for Direct Deposit Tax Refund
- Birthdates for all Dependents
- 2015 Property Tax Bills (Summer and Winter)
- Form 1095-A (Health Insurance form Marketplace/Exchange or Subsidy)

Other Items Needed, As Applicable

- W-2 Forms from each Employer
- SSA-1099 if you were paid Social Security Benefits
- 1099 Forms (2015) :
 - 1099 – INT
 - 1099 – DIV
 - 1099 – B
 - 1099 – misc.
 - 1099 – R
- Unemployment Compensation Statements
- Dependent-care Provider Information
- DHS Annual Assistance Statements
- 2015 Heating Bill Summary
- SSI Letter from Social Security Administration
- Proof of Rent Paid (If Renter)
- All receipts or cancelled checks for itemizing deductions.
- Divorce/ Alimony Documents