



Applying for Jobs Online

aadl.org/handouts

Ann Arbor District Library Computer Classes

AADL offers hands-on computer classes on a variety of topics at all Library locations. AADL also provides access to a variety of online learning and research resources. For more information, check out the following links:

Schedule of computer classes: aadl.org/classes

Review online skills-building resources: aadl.org/services

Review online research resources: aadl.org/research

Review online job search resources: aadl.org/services/jobs

Applying for Jobs Online

Learn how to use online forms, job applications, and job sites like Career Builder.

Learning Goals

Go to aadl.org/handouts, choose a class, and click on a learning goal for step-by-step instructions:

- [Fill out a practice form](#)
- [Visit the Michigan Talent Bank](#)
- [Look for jobs on Craigslist](#)
- [Explore job search resources at Goodwill Community Foundation](#)
- [Look at the Ann Arbor District Library Small Business and Job Search Toolkit](#)

Books

[How To Use The Internet To Get Your Next Job](#), by Janet Nagle, Call number: 650.14 Na

[Best Career And Education Web Sites: A Quick Guide To Online Job Search](#) by Anne Wolfinger, Call number: 025.063 Wo